

JAPAN DURING WORLD WAR II

A HISTORY WORKSHOP

ANNOTATED BIBLIOGRAPHY ASSIGNMENT

DUE OCT. 7, 2015

OVERVIEW

You will compile an annotated bibliography of primary and secondary sources. Half of the entries in your bibliography will be sources for your research paper, while the other half will be multi-media primary sources for our online historical resource. There can be overlap between these categories so long as you gather 8-10 sources total. Provide annotations for each entry that describe the source, explain why it is useful for your paper, the online historical resource, or both, and explain how we can get access to the source (ie. its physical location, media and format, and copyright status, etc.) Your bibliography and annotations should be no more than 3 double-spaced pages long (approx. 800 words), so you will want to write a concise paragraph for each entry. No point form or lists please. Later on in the workshop we will compile everyone's bibliographies and use them to select the sources we will use to populate our online historical resource.

SUBMISSION

1. Submit your bibliography to me on paper, or via e-mail (.doc or .docx format).
 - i. Include the topic or title of your research essay.
 - ii. Citations should be formatted according to the History Department Style Guide, (uvic.ca/humanities/history/assets/docs/styleguide.pdf).
 - iii. Annotations should be written in full sentences.
2. Collect your citations in Zotero.
 - i. In Zotero clean up your citations so they output properly in Chicago 16th edition, Full Note, (chicagomanualofstyle.org/tools_citationguide.html).
 - ii. Remove all Tags and Notes from automatically generated citations.
 - iii. Add your annotation to each citation as a Note.
 - iv. Add your Zotero username as a tag; Add the tag 'Media' if this is multimedia content. Add the tag 'Article' if it is a source for you article; Add descriptive tags.
 - v. Place your citations in the "Japan History Lab" Zotero Group.

See Lab 02 Instructions (japanhistorylab.ca/sites/default/files/Lab02_Instructions.pdf) for help setting up and using a Zotero account.

GRADING

6pts Appropriateness of selected citations for the topic
5pts Creativity in selecting multimedia sources
4pts Style and formatting

Because of the time sensitive nature of this project, late assignments will be penalized heavily. Each day late will result in a penalty of one third of a letter grade (ie. A to A- to B+...). Assignments handed in more than a week late will receive a grade of zero.

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Annotated Bibliography Assignment...2

STRATEGIC READING

The primary purpose of this assignment is to conduct the first step in your essay's research process, which is to gain a broad understanding of the literature about the topic you have selected. It is not necessary, or recommended that you read every word of the sources you select. Instead you should use strategic reading strategies to make a quick evaluation of the usefulness of the source in question. You will probably want to cast a very wide net and examine a large number of potential sources, but only choose the very best for inclusion in your bibliography.

MULTIMEDIA AND MAPS

The secondary purpose of this assignment is to locate multi-media assets that we can incorporate into our online historical resource. Your multi-media citations should refer to an individual item (ie. A photograph, video, or map, etc.), but you should indicate in your annotation whether the item belongs to a larger collection that may contain other useful items. The most important criteria for inclusion will be whether or not we can obtain or create a suitable digital version of the item. Fortunately Drupal can manage pretty well any type of media file you can think of. However, you must ensure that the items you choose have sufficient resolution to make them legible, and contain no watermarks. The ideal multi-media item will help to illustrate or explain your own research topic, but will also have a broader value in linking together a number of different topics within our theme.

Keep an eye out for thematic maps, or geographical data related to your topic or the larger theme. Look in the table of contents of the books you find to see if there are any interesting maps, or tables and graphs that provide statistics organized geographically. You can include these tables or maps as multi-media citations, so long as you explain how they can contribute to visualizing your topic and / or the larger theme.

You will find a list of online archives and databases to begin your search on Japan History Lab: japanhistorylab.ca/content/archives-and-databases

COPYRIGHT

You are responsible for ensuring that we have permission to re-publish the multi-media items that you locate. This can sometimes be difficult to determine, but in general an item is safe if...

- i. It is from a public archive or museum and you have the call number for the item.
- ii. It was created by a government agency.
- iii. It was created before 1945.
- iv. It has a creative commons licence, or is labeled 'public domain.'
- v. It makes up less than 10% of a larger published work (fair use).
- vi. You have permission from the copyright holder to republish the item.

If you can't determine any of the following: the name of the creator (incl. corporate authors); the date of creation; or the current location and owner of the item, then it cannot be included in your Bibliography.

If you are unsure about the copyright status of an item, but you think it can make a powerful contribution, then include it but explain your doubts in the annotation.

E-mail me if you have any questions or run into trouble: Admin@japanhistorylab.ca